

April 24, 2013

A work session of the Board of Water Commissioners was called to order by Chairperson Lucien Langlois at 12:00 noon. Commissioners present were Paul Poulin, David Bertrand and Michael Caron. Also present for this meeting was ex-Officio member Mayor Grenier. Also present for this meeting was Superintendent Roland Viens, Steve Lefebvre.

The purpose for this meeting was to review the Proposed FY14 Budget.

Superintendent Viens went over the following highlights with the Board:

1. Budget decrease from \$4.177m to \$4.108m a reduction of \$695,000.
2. Plant to continue high level of “force account” work – same as FY 2013 (Last year)
3. Completed FY 13: 55 Willow Facility Upgrade – Engineering, Garage & Office – Site Work on-going.
4. Three (3) Summer Help for FY 13 – Increased to Four (4) FY14
5. Fourteen (14) Temp hires for “Force Account” FY 13 – Continue FY 14
6. One(1) temp mechanic for “force account” FY 13 – Continue FY 14
7. Lease-Purchase payments – Two (2) pieces of equipment - \$45k FY 14 and Hammer – 3 yrs @ \$25k/yr.
8. On-going Long Term Debt Payments (3 Bonds thru FY 2015)-Final 1993 Bond Payment in FY 14
9. FY 14 Budget Assumes increased water sales to Federal Bureau of Prisons (1/2 max) & Bio –Mass (1/2 max)
10. FY 14 Budget Assumes \$200k for RUD required Capital Asset Replacement Fund
11. BWW plans to perform all water work for NHDOT Rt. 110 Phase 2 Project via “Force Account” work -\$150k 1<sup>st</sup> Contract
12. No additional dollars in budget for replacement of Superintendent (Scheduled retirement April 2014)
13. One (1) hourly employee expected to retire February 2014
14. Forced Account – Balance Income FY 14 \$994k
15. May 2013 –balance of \$6.2 m – Outstanding funding for “Forced Account”

Superintendent Viens & the Board reviewed each line item of the Budget Categories in detail for the following:

1. Labor
2. Fringe Benefits
3. Utilities
4. Materials & Services
5. Insurance
6. Minor Purchases & Replacement
7. Bond Debt
8. Billed & Earned

As a reminder, the next regularly scheduled meeting for the Board of Water Commissioners is May 15, 2013.

There being no further business to come before the Board at this time, it was moved by Commissioner Poulin, seconded by Commissioner Bertrand, with all in favor to adjourn this meeting.

The meeting did so adjourn at 12:55pm.

A True Record:

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Paul Poulin, Clerk of the Board